

Minutes of the Public Board of Education meeting held on October 16, 2013 at the Monroe Township High School.

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board President
Mr. Ira Tessler, Vice President
Ms. Amy Antelis
Mr. Marvin Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Lou Masters
Mr. Doug Poye
Mr. Anthony Prezioso

BOARD MEMBERS ABSENT

None

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Robert Czarneski

STUDENT BOARD MEMBERS PRESENT

Ms. Cori Haider
Ms. Francesca Speranza

STAFF PRESENT

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael C. Gorski, CPA, Business Administrator/Board Secretary

MEMBERS OF THE PUBLIC –51

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted October 9, 2013:

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1. At all Schools,
 2. Home News Tribune,
 3. Cranbury Press, and
 4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS' REPORT-

Ms. Haider reported that Club Rush took place on October 4th during lunch blocks, DECA will be hosting its Annual Car Show this Sunday from 10:00 am – 2:00 pm, and the Environmental Action Club volunteered at a Green Fair which was held at Oak Tree School on October 5th. Ms. Speranza added that the Monroe Township High School Football Team is currently number one in the county and number fifteen in the state, the PSAT's were given today for Sophomores and Juniors, orders for Class Rings will take place on October 29th and 30th, schools are closed for In-Service on November 5th and also closed on November 7th and 8th for the NJEA Convention, and the Pajama Club will host the Showcase on October 24th through 26th.

WOODLAND ELEMENTARY SCHOOL PRESENTATION-

Mr. Adam Layman, Principal and Mr. Antonio Pepe, Assistant Principal of Woodland Elementary School presented a video of a News Broadcast produced by students and staff at Woodland Elementary School. The video highlighted various activities from last year as well as upcoming and current events such as fundraising efforts, technology, the Mock Trial Competition, and the Environmental Center. The News Broadcast plays continually in the lobby for students, parents and visitors to see.

PUBLIC FORUM

Mark Klein 53 Turnberry Drive - asked the Board where the schools stand on capacity. Mr. Gorski answered that he didn't have the exact numbers with him but the Middle School is approximately 200 students and the High School is approximately 170 students over capacity. Mr. Klein then inquired about the number of Out of District students and if the district could possibly save on transportation costs by condensing some of the schools that the students are sent to. Dr. Hamilton explained that students that are placed in Out of District schools are generally placed in programs that are designed for their specific handicap and condition which is negotiated between the Child Study Team, parents, an advocate and/or sometimes attorneys.

Robert Roche 18 Muirfield Blvd. – in regards to the Incident Report, Mr. Roche inquired what the criteria was for notifying the police when there is an incident related to marijuana or paraphernalia. Dr. Hamilton answered that when drugs are involved police are notified, but when it is just paraphernalia they are not unless there is a combination of the two.

Tom Nothstein 15 Nathaniel Street – asked what the settlement agreement listed on the Agenda for A.F was, if there was a monetary exchange, and if it was a lawsuit against the district. Ms. Vi Lordi, Board Attorney answered no there was no lawsuit involved and the amount exchanged was \$13,500 for a portion of the Out of District placement.

Chrissy Skurbe 8 Seminole Court – questioned how many students the Board will be approving under the Residency Contract this evening. Dr. Hamilton answered that tonight there are two students to be approved. Dr. Hamilton added that there are a total of nine students at the current time in the district whose properties have not yet closed. Next, Ms. Skurbe asked if Dr. Lynch would be involved in the asbestos removal project for the Middle School and what the timing of the project is. Mr. Gorski answered yes Dr. Lynch is overseeing the project, adding that the Board approval sought this evening is for McCabe Environmental Services, L.L.C to conduct asbestos project design and abatement oversight services for the Asbestos Floor Tile and Mastic project. Dr. Lynch will facilitate in that regard with testing and confirmation of the results and the project will be done when the students are not in the building.

APPROVAL OF MINUTES

A motion was made by Mr. Chiarella and seconded by Mr. Tessler to approve the minutes for the Public Board of Education Meeting held on September 25, 2013. Motion Carried.

A motion was made by Mr. Chiarella and seconded by Mr. Masters to approve the minutes for the Closed Session Board of Education Meeting held on September 25, 2013. Motion Carried.

COMMITTEE REPORTS

PERSONNEL COMMITTEE

Mr. Ira Tessler, Chairperson of the Personnel Committee stated that the committee met yesterday and Dr. Hamilton advised the committee of his intent to repost the Human Resource Coordinator position. The committee has been reviewing the Paraprofessional/Security position for Woodland, Oak Tree, and Mill Lake Schools that is included in the budget but hasn't yet been filled. After many discussions and recommendations from the District Security Coordinator they have decided to upgrade those positions to upgrade those to Security positions. The committee reviewed and approved the position of Anti-Bullying Specialist.

A motion was made by Mr. Tessler and seconded by Ms. Antelis to approve the following recommendation by consent roll call:

Pursuant to the recommendation of the Superintendent and Personnel Committee it is recommended that the members of the Board of Education approve an additional \$14,600 to support the hiring of retired police officers to fill the three security vacancies previously approved as Security/ Paraprofessionals to increase school safety. Roll Call 10-0-0-0. Motion Carried.

CURRICULUM COMMITTEE

Mr. Lew Kaufman, Chairperson of the Curriculum Committee reported that the committee met earlier in the evening and based on a review of the clubs the committee has decided that the following clubs will be dissolved:

International Relations Club (\$1721)

Step Dance Club (\$2812)

Knitting Club (\$1721) and,

Museum Club (\$1721) for a total cost of \$7,975. The committee will be recommending the addition of the Ex-Amino Club (\$1721) and the Coaches Club (\$1721) for a total cost of \$3442 for the 2013-2014 school year. The committee will be evaluating 2 new clubs, the Latin Honor Society Club and the Red Cross Club which is to be renamed. The committee viewed a demonstration on a product called Science Gizmos for the Middle School Science Program. The committee approved the roll out of this supplemental activity item to the 6th grade Science Program.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton stated that the Enrollment Report, Out of District Report, Home Instruction Report and the Fire/Lockdown Drills that were conducted at the buildings this month are all included on the Agenda this evening.

ENROLLMENT

HOME INSTRUCTION

FIRE/LOCKDOWN DRILLS

PERSONNEL

A motion was made by Mr. Chiarella and seconded by Mr. Braverman that Personnel Items (A- R) be approved by consent roll call. Roll Call 10-0-0-0. Motion Carried. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Braverman and seconded by Mr. Masters that Board Action Items (A - L) be approved by consent roll call. Roll Call 10-0-0-0. Motion Carried. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATORS'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Braverman and seconded by Mr. Chiarella that Board Action Items (A - H) be approved by consent roll call. Roll Call 10-0-0-0. Motion Carried. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Ms. Kolupanowich wanted to clarify some misconception regarding the development and stage of the MECA program. Ms. Kolupanowich informed the public of the following:

In November 2011 in an attempt to reduce maternity costs to the district by encouraging staffs expedited return from maternity leave and also responding to the communities' suggestion to explore revenue generating opportunities, Dr. Hamilton launched the idea of a proprietary Day Care Initiative for staff. The following month Dr. Hamilton and his Assistant researched State Licensure requirements. In January 2012 district staff were surveyed for interest in an Employee Childcare Center and a Childcare Initiative was presented to the Finance Committee, BG&T Committee. The Board then approved the exploration of the creation of an in house Employee Childcare Program. In February a facility review was conducted and Dr. Hamilton prepared a preliminary budget while Mr. Gorski researched and secured proper insurance coverage. In April an Enrollment Questionnaire was distributed to staff and results showed the anticipation of 69 children. The following month the Board approved the MECA Program. Then in June the initial loan for seed money was authorized and the Program Director was hired. MECA opened its doors in September 2012. The Early Childhood Enrichment Program was proposed and adopted in May 2013. A Business Plan was developed later that month. The September month end financial statement indicated a profit of \$17,888. Currently, there are 31 children enrolled in the MECA Program and 41 children enrolled in the Early Childhood Enrichment Program with 5 children on a waiting list.

Ms. Kolupanowich has received an invitation to the Woodland / PTO Meeting to discuss the importance of getting out to vote, and with the Boards approval she will attend the event.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Kenneth Chiarella reminded the Board of his concern that the election for the School Board and the Budget should be moved back to April to avoid Board members being dragged into the political process and allowing the taxpayers to vote on how their money is being spent. Mr. Chiarella asked the Board to evaluate this when the 4 year period is over.

Mr. Lou Masters stated that after researching companies like Amazon, Google and Tweeter results showed that some of those companies didn't see profit for many years, seeing a profit so quickly for MECA is encouraging. Mr. Masters further stated that this past weekend he attended an excellent panel regarding Violence in the Schools at which Dr. Hamilton spoke, and did a wonderful job. Members of Monroe Township Police Department attended as well.

Mr. IraTessler read an excerpt from an email that was sent to Dr. Hamilton from a Superintendent from a South Jersey School District who recently visited along with some of the district's Board Members. The email specified that they admired the way the Monroe Township Board of Education is changing the learning landscape and questioned what they had to do to get to that level.

Mr. Doug Poye congratulated the High School Varsity Football Team on their accomplishments so far this season as well as the High School Marching Band. The MTHS Marching Band participated in a competition at Met Life Stadium and took first place for their performance as well as receiving first place awards in several other divisions of the competition. Mr. Poye encouraged the public to attend the football game scheduled for Old Bridge this Friday and see both the football team as well as the marching band.

CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Student Matters: Harassment, Intimidation, and Bullying Incidents

Incident No.	Date of Incident	School	Student ID
2	10/01/13	High School	87423
3	10/10/13	High School	85686

- Personnel Matter: Employee # 002012

Vi Lordi, Board Attorney and Dr. Hamilton updated the Board on employee #002012 and the Board authorized council to proceed with the preparation of tenure charges pursuant to the recommendation of Dr. Hamilton.

- ~~The board discussed upcoming negotiations with the Monroe Township School Administrators Associations. A Negotiations Committee was formed. The following Board Members were recommended to serve on the Committee: Ms. Kolupanowich, Mr. Chiarella and Mr. Poye. The Board agreed to keep the Committee together even if the Board make-up should change in January. No raise percentage was given at this time to be included in the 2014/2015 School Year Budget.~~
- The Board received attorney advice regarding a matter of school ethics.

- The Board received attorney advice in regards to the appeal by the Monroe Township Cafeteria Association pursuant to Board Policy 9130, Public Complaints and Grievances.

A motion was made by Mr. Chiarella and seconded by Mr. Braverman that the members of the Board of Education approve the following resolution:

It is recommended that the Board of Education deny the appeal by the Monroe Township Cafeteria Association pursuant to Board Policy 9130, Public Complaints and Grievances. The Superintendent of Schools and the Board's Business Administrator/Board Secretary are authorized to take all steps necessary to implement this action of the Board of Education. Roll call 9-0-0-1. Motion Carried. Now listed as Board Action Item H under on the Business Administrator's Report Addendum for October 16, 2013.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

A motion was made by Mr. Tessler and seconded by Mr. Chiarella that the members of the Board of Education go into closed session. Motion Carried.

Adjourned to Closed Session at 7:50p.m.

Returned to Public Meeting at 8:55p.m.

Public Forum-

Mark Klein 53 Turnberry Drive – Mr. Klein clarified once again that he is not running for the School Board Election. The gentleman's name running for the School Board is Michael Klein not Mark. Mr. Klein reminded the board not to be over confident in the denial of the Marketplace development. Mr. Klein further added that the iPad demonstrations are great but he and several other people would like to see how the middle of the road students are progressing on them..

Robert Roche 18 Muirfield Blvd. –Mr. Roche inquired if the Pupil Personnel Services Department (PPS) utilized the facility that the MECA program is currently using and if the trailers that they were transferred to are being rented to house them now. Mr. Roche also asked who else is using those trailers. Dr. Hamilton answered yes PPS was housed there previously but the district is not paying an additional cost at this time to house them in the trailers. The trailers were still under contract and are being paid regardless if they are vacant or occupied. Dr. Hamilton added that the Professional Development Department and Central Registration are also housed in the trailers. Mr. Roche stated that he feels that if the lease is renewed to house PPS then that expense should be allocated the MECA Program.

Steven Riback 23 Riveria Drive – inquired if the Facebook post which he was made aware of that stated that the next big task the Board of Education has is to take over the BASC Program was true. Ms. Kolupanowich answered that the Board has previously discussed that possibility during a public forum. Mr. Kaufman added that years ago when the Board entered into an agreement with BASC to receive \$100,000 from them to utilize the district facilities they agreed to take this three year period to evaluate whether the Board would take the program over or not. Adding that at the end of the day the decision made will be based upon what is best for the students and community.

Robert Zeglarski 162 Tournament Drive –spoke about his proposal for tax relief that may benefit the school district in regards to the sewer connection fees that the township collects from new developments.

Tom Nothstein 15 Nathaniel Street – asked for an update on the Jamesburg send/receive lawsuit. Ms. Vi Lordi, Board Attorney answered that the lawsuit is in the discovery phase. Mr. Nothstein inquired if the following would be a correct statement; Jamesburg is currently paying the tuition but not the debt service. Mr. Gorski answered yes that is correct, in the 2013-2014 Budget there is \$600,000 of proportionate interest that Monroe has picked up in the budget as revenue that Jamesburg is not reflecting as an appropriation to Monroe, however the year is not completed yet. Mr. Nothstein then inquired about the Long Range Facility Plan listed on the Agenda. Mr. Gorski explained that after the Demographic Study is updated using the October 15, 2013 enrollment numbers you will see the current plan, which will include the Rod Grant Projects.

Mary Ann Lester 44 Avenue I – asked when the contract with BASC expires. Ms. Kolupanowich responded that we are in the 2nd year of the contract and it will expire in 2015. Ms. Lester then stated if the Enrichment Program is taking students away from BASC the district going to see less of a profit from BASC and therefore that loss should be charged to the program. Mr. Gorski explained that the agreement the Board has with BASC is a straight lease agreement for the facility fee and the payment would remain the same regardless of students attending. Next, Ms. Lester inquired about the Latin Honor Society Club and how many different ethnic Society Clubs the district has and asked if it is discriminating against students not of certain ethnicity. Dr. Hamilton explained that students of all races and ethnicities can participate in the Honor Society Club. Mr. Poye added that the clubs are based on the language of the classes taken not the student's ethnicity that are participating in it.

Heather DeProssimo 21 Gravelhill Spotswood Road – wanted to commend the staff at Monroe Township High School. Ms. DeProssimo stated that the caliber of teachers her son has this year has made such a difference. Her son is exceeding far more than what was once anticipated. Ms. DeProssimo thanked the Members of the Board of Education for hiring such a dedicated caring staff that go far beyond their expected duties especially her sons Case Manager Ms. Sharon Aptaker.

ADJOURNMENT

A motion was made by Mr. Kaufman and seconded by Mr. Masters that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 9:23p.m.

Respectfully submitted,



Michael C. Gorski, CPA

Business Administrator/Board Secretary

Addendum to the Business Administrator's Report for October 16, 2013

H. It is recommended that the Board of Education deny the appeal by the Monroe Township Cafeteria Association pursuant to Board Policy 9130, Public Complaints and Grievances. The Superintendent of Schools and the Board's Business Administrator/Board Secretary are authorized to take all steps necessary to implement this action of the Board of Education.

Dated: October 16, 2013

MONROE TOWNSHIP BOARD OF EDUCATION

**423 Buckelew Avenue
Monroe Township, NJ 08831
(732) 521-1500
Fax (732) 521-1628**

**MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary**

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA

PUBLIC MEETING

WEDNESDAY, OCTOBER 16, 2013

7:00 P.M.

MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings)**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President

Mr. Ira Tessler, Board Vice President

Ms. Amy Antelis

Mr. Marvin Braverman

Mr. Ken Chiarella

Mr. Lew Kaufman

Mr. Louis Masters

Mr. Doug Poye

Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Ms. Cori Haider

Ms. Francesca Speranza

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted October 10, 2013:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. WOODLAND ELEMENTARY SCHOOL PRESENTATION

7. PUBLIC FORUM*

8. APPROVAL OF MINUTES

Public Board of Education Meeting, September 25, 2013

Closed Session Meeting, September 25, 2013

9. COMMITTEE REPORTS

10. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**I. ENROLLMENT**

	<u>9/30/13</u>	<u>9/30/12</u>	<u>Difference</u>
Applegarth School	340	286	+54
Barclay Brook School	403	438	-35
Brookside School	482	542	-60
Mill Lake School	391	425	-34
MTMS	1450	1386	+64
Oak Tree School	612	580	+32
Woodland School	494	520	-26
Monroe High School	<u>1972</u>	<u>1900</u>	<u>+72</u>
Total Elementary & Secondary	6144	6077	+67

I. ENROLLMENT (cont'd)

Out of District

<u>School</u>	Monroe			Jamesburg		
	<u>Sept.</u>	<u>Oct.</u>	<u>Difference</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Difference</u>
Academy Learning Center	11	11		1	1	
Bridge Academy	2	2				
Cambridge	1	1				
Center School	2	2				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	1	1		2	2	
Collier	1	1		1	1	
CPC Upper	1	1				
East Mountain	0	0		1	1	
Eden	2	2		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
JFK Johnson Rehab Inst.	0	0		0	0	
KIVA	0	0		1	1	
Lakeview School	1	1				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	3	3				
Middlesex County Acad.	0	0				
Midland	0	0		0	0	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	2	2				
Newmark High School	1	1				
Nuview Academy	0	0		1	1	
Princeton Child Develop Inst.	1	1				
Raritan Valley Academy	0	0		1	1	
Rugby	1	1		1	1	
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Search Day Program	1	1				
UMDNJ	2	2				
Woodcliffe Academy	0	0				
Total	45	45		10	10	

II. HOME INSTRUCTION

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
77917	MTHS	12	CST	Ed. Svc. Commission	9/9/2013	
85782	WD	4	CST	Price-Labenski	9/9/2013	
78560	MTHS	12	Illness	Professional Education Services	9/9/2013	9/13/2013
87288	OTS	2	Illness	Bordieri	9/11/2013	
85038	OOD	11	CST	Wall, Wolk, Hardt, Drust	9/11/2013	
78609	MTHS	10	Illness	Reiff, M. Hardt, Mazur, DiMeola, Ed. Svc. Commission	9/16/2013	
78176	MTHS	12	Illness	Professional Education Services	9/20/2013	9/24/2013
77903	MTHS	12	SUS	C. Pepe	9/26/2013	
80969	MTHS	10	SUS	McDonald, Mazur	9/26/2013	
86443	BB	K	CST	Sadik, Ed. Svc. Commission	9/30/2013	
78176	MTHS	12	SUS	C. Pepe, Chase	9/30/2013	
78521	MTHS	12	SUS	Schwartz, Roth, S. Wall, Ongaro	9/30/2013	
77859	MTHS	12	Illness	Princeton Healthcare	9/24/2013	
86666	MTHS	11	Illness	Rutgers University Behavioral Healthcare	9/20/2013	9/25/2013
83811	OTS	5	Illness	Mordes	9/24/2013	

III. FIRE/LOCKDOWN DRILLS

Applegarth School----- September 20, 2013
 Barclay Brook School ----- September 10, 2013
 Brookside School ----- September 13, 2013
 Mill Lake School ----- September 11, 2013
 Monroe Middle School----- September 18, 2013
 Oak Tree School ----- September 11, 2013
 Woodland School ----- September 18, 2013
 Monroe High School ----- September 20, 2013

Lockdown

Applegarth School----- September 25, 2013
 Barclay Brook School----- September 25, 2013
 Brookside School ----- September 17, 2013
 Mill Lake School ----- September 10, 2013
 Monroe Middle School----- September 25, 2013
 Oak Tree School ----- September 18, 2013
 Woodland School ----- September 19, 2013
 Monroe High School ----- September 27, 2013

IV. PERSONNEL

- A. It is recommended that the Board accept the resignation of **Melissa Galazin**, as an After School Tag Math Teacher for grades 6 and 7, retroactive to September 23, 2013.
- B. It is recommended that the Board accept the resignation of **Ms. Amanda McCarry**, as Oak Tree Student Council Advisor, effective October 16, 2013.
- C. It is recommended that the Board rescind the appointment of **Emily Fortune**, as dance choreographer for the HS play, retroactive to September 1, 2013.
- D. It is recommended that the Board rescind the appointment of **Michael Ryan**, as assistant football coach retroactive to August 1, 2013.
- E. It is recommended that the Board approve a maternity leave of absence to **Ms. Kristen Brown**, Special Education teacher at Brookside School, effective December 5, 2013 through June 30, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Brown may be entitled.
- F. It is recommended that the Board approve an extended medical leave of absence to **Ms. Kerri Kirchner**, Special Education teacher at MTMS, retroactive to October 1, 2013 through October 14, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Kirchner may be entitled.
- G. It is recommended that the Board approve an extended medical leave of absence to **Ms. Dawn Krempecki**, Bus Driver in the Transportation Department, retroactive to September 15, 2013 through October 16, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Krempecki may be entitled.

- H. It is recommended that the Board approve a medical leave of absence to **Ms. Renata MacKenzie**, Teacher of Language Arts at the High School, retroactive to September 18, 2013 through October 4, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. MacKenzie may be entitled.
- I. It is recommended that the Board approve an medical leave of absence to **Ms. Jacqueline Ray**, Bus Driver in the Transportation Department, retroactive September 11, 2013 through October 11, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Ray may be entitled.
- J. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Elisa Bifulco**, teacher of Math at MTMS, effective January 6, 2014 through January 21, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Bifulco's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq. as appropriate.
- K. It is recommended that the Board approve the following advisors and coaches for the 2013-2014 school year:

American Oratorical	Chris Thumm	\$832
Yearbook Business Manager	Teri Madreperla	\$2438
Jazz Dance Team	Beth Wolk & Astin Williams (50%@)	\$2812
Fall Color Guard	Stephanie Modzelewski	\$1252
Percussion	Peter Saleh	\$1252
Choreographer	Rodney Farar	\$1954
Drama Producer	Debbie Van Liew	\$2616
Assistant Football	Val Barnaby	Step 1 \$5946

- L. It is recommended that the Board approve the following Clubs and Advisors at MTMS for the 2013-2014 school year pending student enrollment:

Instructional rate of \$53.87:

- Patricia Smith – Avid LA Club
- Patricia Lewis – Avid Math Club
- Maria Naumik- Club MUD
- Eunice Cuyos - Card Making Club
- Doug Glassmacher- Industrial Arts Club
- Barbara Shapiro- Jewelry Club
- Karen Earl – History Bee Club
- Donna Montgomery - Programming Club
- Michael Cappel/Scott Weiner (split stipend) - Rock Band Club
- Michael Joffe – Green Thumb Club
- Jody Heyl/Kate Post (split stipend) messy Experiment Club
- Michelle Murphy - Sewing Club
- Fran Schwartz & Dana Oberheim (split stipend) - Friends of Rachel Club
- Samuel Schneider – Monroe Pops Club

Non-instructional rate of \$44.85:

- Frank Bonich – Chess Club
- Michael Pilato – Game Show Club
- Linda Magee – Lights, Camera, Action Club
- Jessica Consiglio – Nail Arts Club
- Scott Messinger – Sports Club
- Misty Corbisiero – Tennis Club
- Ryan Fiore – Wiffle Ball Club

- M. It is recommended that the Board approve the following personnel for the Student Council Advisor at Oak Tree School, effective October 17, 2013 through June 30, 2014 for a stipend of \$1335:

Amanda McGarry	50%
Kathryn Luberecki	50%

- N. It is recommended that the Board approve the following personnel for the After School Basic Skills program retroactive to October 1, 2013 to May 31, 2014 for \$77.56 per session (pending student enrollment) (account no. 11230100101000093):

Woodland - Teacher
Janine Levitt

Applegarth – Teacher
Melissa Galazin

- O. It is recommended that the Board approve the following personnel in the After School Tag Program for the 2013-2014 school year:

Barclay Brook – Paraprofessional

Francine Wilden – 1 hour per day

MTMS – Teachers

Kristie Zimmerman – Grade 6 Math

Tom Jinks – Grade 7 Math

Jody Heyl – substitute

Oak Tree – Teachers

Ben Howroyd – Math

Elementary TAG Substitute

Dale Harris

Brookside

Sara Levine – substitute

Marie Strano - substitute

- P. It is recommended that the Board approve the following certificated staff on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Janet Kaufman	HS	Dance Choreographer	\$2616	11-401-100-100-000-098	2	Stipend position
Angel Decker	Brookside	Substitute Zero Period Coverage	Hourly supplemental \$53.87 1.0/day	11-230-100-101-000-093	9/1/13-6/30/14	Substitute
Holly Jarusiewicz	MTMS	6 th grade play choreographer	Volunteer		2013-14 school year	Volunteer
Holly Jarusiewicz	MTMS	6 th grade play chaperone	Non instructional rate \$44.85 for 8 hours (3 rehearsals and 1 performance)	11-130-100-101-000-080	2013-14 school year	Chaperone

Daniel Hoehler	MTMS	Math teacher gr. 6	Step 1 BA	11-130-100-101-000-080	12/21/13-1/17/14	Leave replacement – extension of contract
Kristine Thielman	District	School Psychologist	Step 1 MA \$48,568+ \$3450	11-000-219-104-000-093	10/11/13-6/30/14	Change in start date
Margaret Dey	HS	Family Consumer Science	17% additional contract	11-140-100-101-000-070	9/9/13-10/20/13	Additional section to fulfill elective courses of Falcon Life program
Daniel Lombardi	HS	Industrial Arts	17% additional contract	11-140-100-101-000-070	10/21/13-11/25/13	Additional section to fulfill elective courses of Falcon Life program
Adam Good	HS	Music	17% additional contract	11-140-100-101-000-070	12/2/13-12/19/13	Additional section to fulfill elective courses of Falcon Life program
Margaret Dey	HS	Family Consumer Science	17% additional contract	11-140-100-101-000-070	1/2/14-3/2/14	Additional section to fulfill elective courses of Falcon Life program
Mark Wetzel	HS	Art	17% additional contract	11-140-100-101-000-070	3/3/14-3/31/14	Additional section to fulfill elective courses of Falcon Life program
Margaret Dey	HS	Family Consumer Science	17% additional contract	11-140-100-101-000-070	4/1/14-4/30/14	Additional section to fulfill elective courses of Falcon Life program
Patricia Rein	HS	Photography	17% additional contract	11-140-100-101-000-070	5/1/14-5/29/14	Additional section to fulfill elective courses of Falcon Life program
Margaret Dey	HS	Family Consumer Science	17% additional contract	11-140-100-101-000-070	5/30/14-6/25/14	Additional section to fulfill elective courses of Falcon Life

Q. It is recommended that the Board approve the following non-certificated staff on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Elissa Franey	Applegarth	Para – cafeteria	Step 2 \$12.62/hr 3.75 hrs/day	11-190-106-100-000-050	10/8/13-6/30/14	Increase in hours, replacement position
Donna Plichta	Transportation	Secretary			Retroactive to 10/2/13-6/30/14	Transfer
Stacy Dickinson	Mill Lake	Para-cafeteria	Step 1 \$12.52/hr 2.5hrs day	11-190-106-100-000-040	10/17/13-6/30/14 pending criminal history	Replacement position
Sandra Watkins	High School	Custodian	Black Seal \$750 adjustment	11-000-262-100-000-070	Retroactive to 7/31/13-6/30/14	Salary adjustment
Patricia Diaz	Transportation	Bus Driver	8 hours per day	11-000-270-160-000-096	10/1/13-6/30/14	Increase in hours due to taking over run from retired driver
Karleyrose Nesby	Barclay Brook	Para-Cafeteria	Step 1 1.75/hrs per day	11-190-100-106-000-010	Retroactive to 10/7/13-6/30/14	New position
Kim Martini	Barclay Brook	Para	5 credits for in-service stipend \$100 per year	11-214-100-106-000-093	10/17/13-6/30/14	In service Stipend
Patrizia Smeraglia Russo	Barclay Brook	Para	1 credit for in-service stipend \$70 per year	11-215-100-106-000-093	10/17/13-6/30/14	In service Stipend

R. It is recommended that the Board approve the following substitutes for the 2013-2014 school year:

Certificated

William Stern
Pauline Kothare

Substitute Teacher
AVID Tutor

Non Certificated

Carol Buhl

Teena Kumar

Samantha Domke

Stephanie Shea

Rebecca Chang

Substitute Bus Driver

Substitute Para

Substitute Para

Substitute Nurse (Pending Criminal
history)

Substitute Secretary/Para

V. BOARD ACTION

A. Residency Contract

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.

B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.

C. It is recommended that the Board approve the attached list of requests for Field Trips.

D. It is recommended that the Board approve the attached list of Student Teachers for the 2013-2014 school year.

E. It is recommended that the Board approve the attached list of Student Suspensions for September 2013.

F. Violence, Vandalism, and Substance Abuse In accordance with N.J.S.A. 18A:17-46, the Annual District Report and the Incident Listing for Violence, Vandalism, Substance Abuse and Harassment, Intimidation and Bullying for the 2012-2013 school year is being presented for public review.

G. It is recommended that the Board acknowledge receipt of and attest to the accuracy of the submitted information contained within the NJQSAC Statement of Assurance Report and authorize the submission of said report to the State of New Jersey as required.

H. It is recommended that the Board approve a workshop on Logistics of the Evaluation Process and Professional Issues presented by Isabelle Perry for the Speech Therapist on November 5, 2013 for a cost of \$1,750.00.

- I. It is recommended that the Board approve the second and final reading of the following new Policies:

Policy 3144.12	Certification of Tenure Charges – Inefficiency (M)
Policy 3144.3	Suspension Upon Certification of Tenure Charge
Policy 3372	Teaching Staff Member Tenure Acquisition
Policy 3373	Tenure Upon Transfer or Promotion
Policy 3374	Tenure Upon Transfer to an Underperforming School

- J. It is recommended that the Board of Education approve the settlement agreement between the Monroe Township Board of Education and R.F. and S.F. on behalf of A.F.
- K. It is recommended that the Board of Education approve the suspension with pay of employee no. 002012, retroactive to October 1, 2013, pending further action by the Board. The Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board.
- L. **2013-2014 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 9/1/13-6/30/14:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
9/25/13	HS	fight	

11. BUSINESS ADMINISTRATOR'S REPORT /RECOMMENDATIONS

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$7,576,159.80 for August 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$4997.10 for September 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for August 2013, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary

certifies that the August 2013 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

D. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Rutgers University Behavioral Health Care, 671 Hoes Lane, PO Box 1392, Piscataway, NJ 08855-1392 to provide home instruction for the 2013-2014 school year at a rate of \$55.00 per hour. The rate is unchanged from last year.

2. It is recommended that members of the Board of Education approve CNNH (The Center for Neurological and Neurodevelopmental Health) 250 Haddonfield-Berlin Road, Suite 105, Gibbsboro, NJ 08026 for a student Neurological Evaluation completed June 21, 2013 at a fee of \$300.00.

3. It is recommended that members of the Board of Education approve University Medical Center of Princeton at Plainsboro, One Plainsboro Road, Plainsboro, NJ 08536 to provide home instruction to students admitted to the Medical Center for the 2013-2014 school year at a rate of \$65.00 per hour. The rate is unchanged from last year.

4. It is recommended that members of the Board of Education approve Cross County Clinical & Educational Services, Inc. P.O. Box 150, Ringwood, NJ 07456 to provide the following services for the 2013-2014 school year:

Bilingual Child Study Team Evaluations in all languages \$825.00 per evaluation.

Translation/Interpreter Services Minimum of 3 hours a day on site \$100-\$250 per hour.

5. It is recommended that members of the Board of Education approve Bayada Nurses, 1460 Livingston Avenue, Bldg. 400 3rd floor, North Brunswick, NJ 08902 to provide the nursing services for medically fragile students attending out of district schools for the 2013-2014 school year at the following rates:

Hourly rate for RN \$54.50

Hourly rate for LPN \$44.50

The rate is unchanged from last year.

6. It is recommended that members of the Board of Education approve Children's Specialized Hospital, 150 New Providence Road, Mountainside, NJ 07092 to complete neurological evaluations for the 2013-2014 school year at the following fees:

Level 4 \$489.81

Level 5 \$578.41

7. It is recommended that members of the Board of Education approve Energy for America, Inc. (EFA) to provide monthly Professional Engineering Services for Facilities Management Program for the 2013-2014 school year. There is a monthly increase of \$37.00 from the previous year in fees however; the guaranteed amount of savings from participating with this vendor is \$551,621. Please refer to the attached proposal for supplemental information.

8. It is recommended that members of the Monroe Township Board of Education approve and authorize McCabe Environmental Services, L.L.C to conduct asbestos project design and abatement oversight services for the Asbestos Floor Tile and Mastic project planned at the Monroe Township Middle School for the 2013/2014 school year at the following rates:

<u>Service</u>	<u>Unit Cost</u>	<u>Cost</u>
Asbestos Project Designer	\$75.00/Hour	
Abatement Design Specifications		
AutoCAD Drawings		
Air Monitoring Technician	\$720.00/Shift	
On site monitoring of asbestos		
abatement activities, collection of		
air samples to laboratory (est. based on 8 hr. day)		
Project Manager	\$75.00/hour	
Data Review and Report Preparation		
Asbestos PCM Air Sample Analysis	\$15.00/Sample	
Asbestos Air Sample TEM	\$95.00/Sample	
Analysis-Final Clearance (12 hr. Turn Around Time)		
NJ DCA 6% Fee for Asbestos		\$648.00
Monitoring as per 5:23-8		

The total estimated project cost for design and abatement oversight is \$15,098. Please refer to the attached proposal for supplemental information.

E. NJ ARM ASSET & REBATE MANAGEMENT PROGRAM

It is recommended that members of the Monroe Township Board of Education accept and acknowledge the arbitrage rebate reports prepared for by PFM Asset & Rebate Management Program for the School District Bond Series 2004, Bond Series 2006, and Bond Series 2008, whereas, no liabilities existed as of June 30, 2013.

F. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN (CMP) AND ANNUAL MAINTENANCE BUDGET (MI)

It is recommended that members of the Monroe Township Board of Education adopt the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities (CMP), and the Annual Maintenance Budget (MI); and

Whereas, the required maintenance activities as listed in the attached documents for the various school facilities of the Monroe Township School District are consistent with these requirements; and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now, Therefore Be It Resolved, that the Monroe Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan (CMP) and the Annual Maintenance Budget (MI0 for the Monroe Township School District in compliance with Department of Education requirements.

G. CAPITAL RESERVE ACCOUNT MAXIMUM AMOUNT

It is recommended that members of the Monroe Township Board of Education approve the Annual Report Maximum Capital Reserve Statement as follows:

The Monroe Township Board of Education School District has 124 projects identified in its Five Year Long Range Facility Plan that have not yet been initiated or advanced. The 124 projects have an estimated total cost over the five-year period of \$7,997,358.

It is estimated that the district may be eligible for state debt service or EDA grant funds for these projects in the amount of \$1,950,132. Accordingly, the estimated local share of these projects is \$6,047,226.

The local share amount of \$6,047,226 represents the maximum amount the Monroe Township Board of Education School District may deposit in its capital reserve fund for the 2013/2014 school year.

CERTIFICATION:

Dr. Kenneth R. Hamilton, Superintendent of Schools

Mr. Michael C. Gorski CPA, Business Administrator

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA
Prepared by

October 16, 2013
Meeting Date

12. BOARD PRESIDENT'S REPORT

13. OTHER BOARD OF EDUCATION BUSINESS

14. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- To discuss a personnel matter for employee # 002012.
- To discuss upcoming negotiations with the Monroe Township School Administrators Associations.
- To receive attorney advice regarding a matter of school ethics.
- The Board will receive attorney advice in closed session regarding the appeal by the Monroe Township Cafeteria Association pursuant to Board Policy 9130, Public Complaints and Grievances.
- Student Matters: Harassment, Intimidation, and Bullying Incidents

Incident No.	Date of Incident	School	Student ID
2	10/1/2013	HS	87423
3	10/10/2013	HS	85686

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

15. PUBLIC FORUM*16. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

Monday, October 21, 2013 4:00 p.m. Monroe Township High School

17. ADJOURNMENT

*Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.
